

# August

## To Do:

- ☐ Pre-Session Report is **Due September 8, 2025**. This will be emailed.
- ☐ Secure a paid or volunteer school nurse consultant per the *School Nurse Handbook*.
- ☐ Review policies related to Senate Bill 197. Ensure that required verbiage has been added to the school handbook and is understood by all staff.
- ☐ All full-time, contracted teachers to complete the self-assessment and Growth Plan in iObservation during pre-session or no later than **September 8**. (See specific guidance in the Principal Handbook AND via email.)

## Things to Remember

- ☐ Have all board members and staff members read and sign the Confidentiality Statement and Conflict of Interest Declaration.  
**NOTE: Type in the SCHOOL NAME in the fillable boxes before distributing to the appropriate stakeholders.** The digital version will be emailed and available on the OC Education website.
- ☐ All SafeSchools videos must be completed as assigned and emailed to teachers and staff by Karen. Notify Karen if staff members have not received SafeSchools links.
- ☐ Schedule Abuse Prevention training with Parents.
  - Karen will email a letter to be given to parent with instructions on how to view Child Abuse prevention training on Safe Schools.
- ☐ Annual School Commission Report for Junior Academies Due by Oct. 1.